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Memorandum of Understanding
Between
San Joaquin Delta College Community College District
And
San Joaquin Delta College Teacher Association

Faculty Stipends – Peer Online Course Review (POCR) Course Authors

This Memorandum of Understanding ("MOU") is made effective June 17, 2025, and has been jointly prepared by representatives of the San Joaquin Delta College Community College District ("District") and the designated representatives of the San Joaquin Delta College Teachers' Association ("SJDCTA"), the exclusively recognized employee organization within the District for all full-time and part-time faculty, including librarians and counselors, to modify provisions of the Master Agreement ("Agreement") between the District and the SJDCTA as follows:

Whereas, the District continues in its work to implement Mustangs Moving Forward pathways and is a member of the California Virtual Campus – Online Education Initiative (CVC/OEI) Consortium, the implementation of this MOU aligns with all the current initiatives and mission statement of the college; and

Whereas, the District is concerned about the equity gap; and

Whereas, the District is looking for innovative ways for students to achieve success; and

Whereas, the District would like to make all classes affordable for students by using Open Educational Resources (OER); and

Whereas, the Community College Chancellor's office is encouraging Districts to participate in the California Virtual Campus (CVC) Course Exchange and the District recognizes that there is preparation and setup required to participate in such a program; and

Whereas, the District's desires to promote the use of free OER materials and fully-online Associate Degree for Transfer (ADT) and Certificated programs on the CVC Course Exchange; and

Whereas, this provides a way for the District to meet the requirements of the CVC Consortium for submitting courses in the CVC Course Exchange which could help generate additional FTES for the District; and

Whereas, implementation of this MOU will provide a model and structure for some standardization and implementation of core course content development; and

Whereas, the District and SJDCTA agree that faculty salary and other compensation are areas exclusively subject to provisions of the Agreement, specifically for purposes of this MOU, Article XX – Extra Duty Compensation and Appendix C;

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Now Therefore the District and the SJDCTA do hereby agree as follows:

1. **Course Selection:** A total of six (6) courses will be selected by the Distant Education (DE) Instructional Design Team, in coordination with the Dean of DE and Regional Education. The final selection of the 6 courses will be verified by the Assistant Superintendent/Vice President of Instruction. Recruitment will be conducted via open calls for POCR participation, presentations on POCR, and invitations to faculty of courses that fulfill Cal-GETC requirements. Upon competition, the courses will be badged in the CVC Course Exchange.
2. **Course Development Duration:** July 17, 2025 – June 30, 2026.
3. **Materials Selection:** Faculty members agree to choose OER or course materials/book(s) totaling no more than $75.
4. **Stipends:** Faculty course authors are paid a stipend of $2,000 per unit. For example, a 3-unit course would be $6,000, and a 4-unit course would be $8,000.

   Payment schedule outline below:
   a. Payments
      i. Faculty will be paid the stipend in 3 equal payments -- at the onset, middle and end of CVC badged course.
      ii. For the second payment, faculty must demonstrate that about 50% of the course has been aligned.
      iii. The final payment will be made once the course has passed the final review by the local Delta POCR Team and is badged by the State.
5. **Preparation for POCR:**
   a. Each faculty member participating in this MOU has either completed or agrees to successfully complete SJDC's Professional Development training in Online Course Design (Canvas 2.0) on the CVC/OEI Rubric.
   b. Faculty members will be given support and course design assistance from the Regional & Distance Education department and Professional Development.
   c. Faculty members agree to follow the course review schedule and deliverables set by the office of Regional & Distance Education and Professional Development.
6. **Sharing, Licensing, and Attribution:** Faculty course authors agree to develop content that can reasonably be adopted and used by other SJDC faculty. For each faculty member who creates a Master Canvas Shell for compensation, copies of the shell will display Creative Commons Attribution-NonCommercial license (CC BY-NC), as per MOU "Canvas Master Shell Content Usage Agreement".

Furthermore, nothing in this provision limits the adding of additional positions or providing compensation to other faculty to participate in other POCR activities upon mutual agreement between SJDCTA and the District.

This MOU shall remain in effect through June 30, 2026. All parties agree to meet by the end of this MOU to discuss the continuation of POCR Course Authors.

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While the parties intend for this Project to proceed to its successful completion, it is recognized that unforeseen circumstances may arise. Should the District encounter significant financial hardship that impacts its ability to fund or sustain this Project, or should there be a material change in the District's operational or strategic needs that impacts the viability or necessity of this Project, the District shall endeavor to provide 30 days' advance written notice to the SJDCTA and engage in good faith discussions to explore potential modifications or alternatives before exercising any right to terminate. However, if a mutually agreeable solution cannot be reached, the District reserves the right to terminate this MOU and the Project upon an additional 30 days' written notice.

For the District:

Signed by: 99992A34D9C64BA... 6/12/2025 | 12:49 PM PDT

Jennifer Burchett Date
Vice President of Human Resources &
Risk Management

For the Association:

Signed by: A449DC09B77E40A... 6/12/2025 | 12:33 PM PDT

Dr. Elizabeth Maloney Date
President, SJDCTA

Signed by: D790772B97ZA428... 6/12/2025 | 3:08 PM PDT

Dr. Kale Braden Date
Assistant Superintendent/
Vice President of Instruction and Planning
San Joaquin Delta College

DocuSigned by: BD4B2F644D5142F... 6/13/2025 | 11:17 AM PDT

Dr. Lisa Aguilera Lawrenson Date
Superintendent/President
San Joaquin Delta College